

FDB HOLDINGS LIMITED

豐展控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1826)

TERMS OF REFERENCE OF THE AUDIT COMMITTEE

(Adopted by a resolution of the board (the “Board”) of directors (the “Directors”) of FDB Holdings Limited (the “Company”) passed on 16th September 2015 and revised by the Board with effect from 7 July 2017)

1. MEMBERSHIP

- 1.1 The members (the “**Members**”) of the audit committee of the Company (the “**Audit Committee**”) shall be appointed by the Board from time to time from amongst the non-executive Directors (including independent non-executive Directors of the Company) and shall consist of not less than three (3) members. The majority of Members should be independent, at least one (1) of whom should be an independent non-executive Director with appropriate professional qualifications or accounting or related financial management expertise as required in Rule 3.10(2) of the Rules (the “**Listing Rules**”) Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”).
- 1.2 The Board shall appoint the chairman of the Audit Committee (the “**Chairman**”). The Chairman must be an independent non-executive Director.
- 1.3 A former partner of the Company’s existing auditing firm shall not act as a Member until one (1) year after the commencement of the date of his ceasing (a) to be a partner of the firm; or (b) to have any financial interest in the firm, whichever is the later.
- 1.4 The term of each appointment to the Members shall be determined by the Board upon appointment.
- 1.5 The appointment of the Members may be revoked, replaced or additional members may be appointed to the Audit Committee by separate resolutions passed by the Board and by the Audit Committee. An appointment of a Member shall be automatically revoked if such Member ceases to be a member of the Board.

2. SECRETARY

- 2.1 The company secretary of the Company shall be the secretary of the Audit Committee.
- 2.2 The secretary of the Audit Committee or in his/her absence, his/her representative or any one member of the Audit Committee, shall be the secretary of the meetings of the Audit Committee.

3. MEETINGS

- 3.1 Meetings shall be held not less than twice a year. The external auditors and internal audit function may make a request to the Chairman to convene a meeting of the Audit Committee.
- 3.2 Unless otherwise agreed (either orally or in writing), notice of each meeting confirming the venue, time and date shall be sent to each Member, and to any other person required to attend in relation to all regular meetings of the Audit Committee, at least 14 days before the date of the meeting; and in relation to continued meetings held within 14 days, no prior notice is required.
- 3.3 The quorum of Audit Committee meetings shall be two (2) Members, one of them should be an independent non-executive Director.
- 3.4 Members may attend meetings either in person, by telephone or through other electronic means of communication (which are available to all attended parties).
- 3.5 Resolutions of the Audit Committee shall be passed with a majority of votes if more than two (2) Members are present and by a unanimous vote if only two (2) Members are present.
- 3.6 Resolutions in writing signed by all Members shall be treated valid and effective as if it is passed in a meeting held by the Audit Committee.
- 3.7 Minutes of the Audit Committee meetings shall be kept by the secretary of the Audit Committee and shall be available for inspection by any Member and/or any Director at any reasonable time on reasonable notice. Draft and final versions of minutes of Audit Committee meetings shall be sent to all Members for their comments and records respectively, in both cases within a reasonable time after the meeting. Once they are agreed, the secretary of the Audit Committee shall circulate the minutes and reports of the Audit Committee to all members of the Board.

4. ATTENDANCE AT MEETINGS

- 4.1 The Audit Committee shall attend meetings at least twice a year with the external auditors. Other members of the Board may be invited to attend a particular meeting in order to answer specific points or concerns of the Audit Committee.
- 4.2 Upon invitation by the Audit Committee, the following persons may attend all or any of the meetings: (a) the head of internal audit or (if absence) the representative of internal audit; (b) the financial controller; and (c) other Board members.
- 4.3 Only Members shall have voting powers.

5. PROCEEDINGS OF MEETINGS

- 5.1 The provisions of the articles of association of the Company regulating the meetings and proceedings of the meetings of the Directors so far as the same are applicable and not inconsistent with the provisions of these terms of reference shall mutatis mutandis apply to regulate the meetings and the proceedings of the meetings of the Audit Committee.

6. ANNUAL GENERAL MEETINGS

- 6.1 The Chairman shall endeavour to attend the annual general meetings of the Company and be prepared to respond to any shareholder's questions on the Audit Committee's activities. If the Chairman is unable to attend, a Member (who must be an independent non-executive Director) shall attend the annual general meeting of the Company. Such person shall be prepared to respond to any shareholder's questions on the Audit Committee's activities.

7. DUTIES AND RESPONSIBILITIES

The duties of the Audit Committee are to serve as a focal point for communication between other Directors, the external auditors, and the management as their duties relate to financial and other reporting, internal controls and the audits; and to assist the Board in fulfilling its responsibilities by providing an independent review of financial reporting, by satisfying themselves as to the effectiveness of the company's internal controls and as to the efficiency of the audits.

Relationship with the external auditors and internal audit function of the Company

- 7.1 to make recommendations to the Board on the appointment, reappointment and removal of the external auditor, and to approve the remuneration and terms of engagement of the external auditor, and any questions of its resignation or dismissal;
- 7.2 to review and monitor the external auditor's independence and objectivity and the effectiveness of the audit process in accordance with applicable standards. The Audit Committee should discuss with the external auditor the nature and scope of the audit and

reporting obligations before the audit commences and ensure coordination where more than one audit firm is involved;

- 7.3 to develop and implement policy on engaging an external auditor to supply non-audit services. For this purpose, “external auditor” includes any entity that is under common control, ownership or management with the audit firm or any entity that a reasonable and informed third party knowing all relevant information would reasonably conclude to be part of the audit firm nationally or internationally. The Audit Committee should report to the Board, identifying and making recommendations on any matters where action or improvement is needed;

Review of the financial information of the Company

- 7.4 to monitor the integrity of the Company’s financial statements and annual report and accounts, interim report and, if prepared for publication, quarterly reports and to review significant financial reporting judgments contained therein. In reviewing these reports before submission to the Board, the Audit Committee should focus particularly on:

- (a) any changes in accounting policies and practices;
- (b) major judgmental areas;
- (c) significant adjustments resulting from the audit;
- (d) going concern assumptions and any qualifications;
- (e) compliance with accounting standards; and
- (f) compliance with the Listing Rules and other legal requirements in relation to financial reporting;

- 7.5 Regarding the above duties,

- (a) the Members shall liaise with the Board, senior management and the financial reporting representative of the Company and the Audit Committee must meet, at least twice a year, with the Company’s auditors; and
- (b) the Audit Committee shall consider any significant or unusual items that are, or may need to be, reflected in such reports and accounts and to give due consideration to any matters that have been raised by the Company’s staff responsible for the accounting and financial reporting function, compliance officer or auditors;

Oversight of the financial reporting system, risk management and internal control system

- 7.6 to review the effectiveness of the Company’s financial controls, internal control and risk

management systems;

- 7.7 to discuss the risk management and internal control system with the management of the Company to ensure that the management of the Company has performed its duty in design and implementation and monitoring the effective internal control system. This discussion should include the adequacy of resources, staff qualifications and experience, training programmes and budget of the Company's accounting and financial reporting function;
- 7.8 to consider major investigation findings on risk management and internal control matters as delegated by the Board or on its own initiative and management's response to these findings;
- 7.9 where an internal audit function exists, to review and discuss with the internal audit function and management about the internal audit plan, to ensure co-ordination between the internal and external auditors, and to ensure that the internal audit function is adequately resourced and has appropriate standing within the Company, and to review and monitor its effectiveness;
- 7.10 to discuss problems and reservations arising from the interim and annual audits, and any matters the auditor(s) may wish to discuss (in the absence of management where necessary);
- 7.11 to review the Company's statement on internal control systems (where one is included in the annual report) prior to endorsement by the Board;
- 7.12 to review the financial and accounting policies and practices of the Company and its subsidiaries;
- 7.13 to review the external auditor's management letter, any material queries raised by the auditor to management about the accounting records, financial accounts or systems of control and management's response;
- 7.14 to ensure that the Board will provide a timely response to the issues raised in the external auditor's management letter;
- 7.15 to act as the key representative body for overseeing the Company's relations with the external auditor and internal audit function;
- 7.16 to review arrangements employees of the Company can use, in confidence, to raise concerns about possible improprieties in financial reporting, internal control or other matters and to ensure that proper arrangements are in place for fair and independent investigation of these matters and for appropriate follow-up action;
- 7.17 to consider other topics, as defined by the Board from time to time.

8. REPORTING RESPONSIBILITIES

- 8.1 After each meeting, the Audit Committee shall report formally to the Board on all matters within its duties and responsibilities and its decisions or recommendations, unless there are legal or regulatory restrictions on its ability to do so (such as a restriction on disclosure due to regulatory requirements).
- 8.2 Where the Board disagrees with the Audit Committee's view on the selection, appointment, resignation or dismissal of the external auditor, the Company should include in the corporate governance report of the Company's annual report a statement from the Audit Committee explaining its recommendation and also the reason(s) why the Board has taken a different view.

9. AUTHORITY

- 9.1 The Audit Committee is authorised by the Board to investigate any financial information and records of the Company.
- 9.2 The Audit Committee is authorised by the Board when necessary to seek any financial information it requires from any employee of the Company and its subsidiaries, to require any of them to prepare and supply financial information and answer questions raised by the Audit Committee.
- 9.3 The Audit Committee is authorised by the Board when necessary to obtain outside legal or other independent professional advice in connection with its duties at the Company's expense. All such arrangements of obtaining outside legal or other independent professional advice may be made by the company secretary.
- 9.4 The Audit Committee shall have access to sufficient resources in order to discharge its duties.

10. POWERS OF THE BOARD

- 10.1 The Board may, subject to compliance with the articles of association of the Company and the Listing Rules (including the Corporate Governance Code set out in Appendix 14 to the Listing Rules or if adopted by the Company, the Company's own code of corporate governance practices), amend, supplement and revoke these terms of reference and any resolution passed by the Audit Committee provided that no amendments to and revocation of these terms of reference and the resolutions passed by the Audit Committee shall invalidate any prior act and resolution.

11. PUBLICATION OF THESE TERMS OF REFERENCE

11.1 The Audit Committee shall make available these terms of reference on request and by including them on the respective websites of the Stock Exchange and the Company.

If there is any inconsistency between the English version and the Chinese version, the English version shall prevail.